

SCHEDULE 3

FORMS

FORM 1

Regulation 3 (3)

THE MINING AND MINERALS ACT, 2022

THE MINING AND MINERALS (LICENSING) REGULATIONS, 2023

REGISTRATION FORM FOR MINING CADASTRE PORTAL

REGISTRATION FOR ONLINE MINING CADASTRE TRANSACTIONAL PORTAL (OMCTP)

This registration Form and associated documents must be submitted in person to your nearest mining cadastre office.

Further information is available on the portal website; dgsportal.minerals.go.ug. Any queries may be submitted by email to miningcadastre@minerals.go.ug

SECTION A: PURPOSE OF REGISTRATION

I wish to make use of the Mining Cadastre Portal on my own behalf

Complete section A, B, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*

**I wish to make use of the Mining Cadastre Portal on behalf of a Company/
Association /Entity**

Complete sections A, B, C, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*
- *Company registration (certified copy of certificate of incorporation)*
- *Certified Memorandum and articles of association*
- *Signed letter of authority (Power of Attorney)/ Board resolution (registered) to use the Mining Cadastre Portal on behalf of the Company*

I wish to make use of the Mining Cadastre Portal on behalf of another Individual

Complete sections A, B, D, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Identity of person being represented (passport or ID card)*
- *Tax Identification Number (TIN)*
- *Signed letter of authority*

I am already a Registered User on the Mining Cadastre Portal and would like to act on behalf of an additional Company/Association/Entity

Complete sections A, B, C, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*
- *Company registration (certified copy of certificate of incorporation)*
- *Certified copies of Memorandum and Articles of Association*
- *Signed letter of authority (Power of Attorney)/ Board resolution (registered) to use the Mining Cadastre Portal on behalf of the Company*

I am already a Registered User on the Mining Cadastre Portal and would like to act on behalf of an additional Individual

Complete sections A, B, C, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*
- *Signed letter of authority*

ADDENDUM FORMS

If there are additional users that you wish to add for the same company/ Association/ Entity, or Individual at the same time, then additionally complete Addendum Form A for each user.

Number of additional users:

SECTION B: DETAILS FOR THE AUTHORISED USER 1

Surname:

First names:

Email address

(used for login and email notifications)

Mobile number

(used for SMS e.g. +44822354111 not +44(0)822354111)

Title

Mr.	Mrs.	Ms.	Dr.	Prof.	Hon.	Other (Please Specify)
-----	------	-----	-----	-------	------	---------------------------

Identity Number

--	--	--	--	--	--	--	--	--	--	--

Passport Number

--	--	--	--	--	--	--	--

TIN

--	--	--	--	--	--	--	--	--	--

Nationality_____

Date of Birth

--	--	--	--	--	--

Gender (*tick appropriately*)

Female	Male
--------	------

Physical Address

Line 1_____

Line 2_____

Line 3_____

County / Province_____

Post Code / Zip_____

Country_____

Postal Address

Line 1_____

Line 2_____

Line 3 _____

County / Province _____

Post Code / Zip _____

Country _____

Telephone 1 _____

Telephone 2 _____

Fax Number _____

SECTION C: COMPANY DETAILS

Company Name

Registration Number

TIN

--	--	--	--	--	--	--	--	--	--

Original Country of Incorporation/Registration

Registration Date

--	--	--	--	--	--

Company Type

Company Email Address

Physical Address

Line 1 _____

Line 2 _____

Line 3 _____

County / Province _____

Post Code / Zip _____

Country _____

Postal Address

Line 1 _____

Line 2 _____

Line 3 _____

County / Province _____

Post Code / Zip _____

Country _____

Telephone 1 _____

Telephone 2 _____

Website

SECTION D: DETAILS OF AUTHORISED USER2

Surname

First Names

Identity Number

TIN

Email Address

Address Line1

Address Line2

Province

Post Code/Zip

Country

Post Line 1

Post Line 2

Telephone

Place/Country of incorporation / registration:

--

Address

Telephone

--	--	--	--	--	--	--	--	--	--

Email

--

SECTION F: TERMS OF USE

I confirm that all information provided is correct

I agree to the Terms of Use and Privacy Statement of the Mining Cadastre Portal

Signed by	Date (DD/MM/YYYY)	Location

SUBMISSION AND VERIFICATION DECLARATION

This section must be completed in the receiving office, on handover of the registration forms and documents and after verification of any existing mineral rights, by the Authorisation officer in the presence of the applicant.

I confirm that all documents have been received in good order.

Signed by Authorised Officer	Date (DD/MM/YYYY)	Location

Witnessed by applicant for registration	Date (DD/MM/YYYY)	Location
---	-------------------	----------

FOR OFFICIAL USE ONLY

User added to Mining Cadastre Portal

Yes No

User given access to requested Company /Association/Entity/Individual

Comments

Signed by Authorised Officer	Date (DD/MM/YYYY)	Location

ADDENDUM FORM A: ADDITIONAL USER REGISTRATION

SECTION A: DETAILS FOR THE AUTHORISED USER

Surname

First Names

Email Address (used for login and email notifications)

Mobile Number (used for SMS notifications)

Title

Mr.	Mrs.	Ms.	Dr.	Prof.	Hon.	Other <i>(Please Specify)</i>
-----	------	-----	-----	-------	------	----------------------------------

Identity Number

--	--	--	--	--	--	--	--	--	--

Passport Number

--	--	--	--	--	--	--	--	--	--

TIN

--	--	--	--	--	--	--	--	--	--

Nationality

--

Date of Birth

--	--	--	--	--	--

Gender

Female	male
--------	------

Physical Address

Line 1 _____

Line 2 _____

County / Province _____

Post Code / Zip _____

Country _____

Postal Address

Line 1 _____

Line 2 _____

County / Province _____

Post Code / Zip _____

Country _____

Telephone 1 _____

Telephone 2 _____

SECTION B: TERMS OF USE

I confirm that all information provided is correct

**I agree to the Terms of Use and Privacy Statement of the Mining
Cadastre Portal**

Signed by applicant for registration	Date (DD/MM/YYYY)	Location