



REGISTRATION FORM FOR THE MINING CADASTRE PORTAL FOR HOLDERS OF EXISTING MINERAL RIGHTS AND ACTIVE APPLICATIONS

REGISTRATION FOR THE ONLINE MINING CADASTRE TRANSACTIONAL PORTAL (OMCTP)

This registration form and associated documents must be submitted in person to Your nearest Mining Cadastre office.

Further information is available on the portal website, dgsmportal.minerals.go.ug
Any queries may be submitted by email to dgsm@minerals.go.ug

SECTION A: PURPOSE OF REGISTRATION

I wish to make use of the Mining Cadastre Portal on my own behalf

Complete section A, B, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*
- *Title Documents (Proof of Tenure)*

I wish to make use of the Mining Cadastre Portal on behalf of a Company

Complete sections A, B, C, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Tax Identification Number (TIN)*
- *Company registration (certified copy of certificate of incorporation)*
- *Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the Company*
- *Title Documents (Proof of Tenure)*

I wish to make use of the Mining Cadastre Portal on behalf of another Person

Complete sections A, B, D, E

Please provide:

- *Personal identity (passport [foreigner] or ID card [national])*
- *Identity of person being represented (passport or ID card)*
- *Tax Identification Number (TIN)*

- Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the Person
- Title Documents (Proof of Tenure)

I am already a Registered User on the Mining Cadastre Portal and would like to act on behalf of an additional Company

Complete sections A, B, C, E

Please provide:

- Personal identity (passport [foreigner] or ID card [national])
- Tax Identification Number (TIN)
- Company registration (certified copy certificate of incorporation)
- Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the Company

I am already a Registered User on the Mining Cadastre Portal and would like to act on behalf of an additional Person

Complete sections A, B, D, E

Please provide:

- Personal identity (passport [foreigner] or ID card [national])
- Tax Identification Number (TIN)
- Identity of person being represented (passport or ID card)
- Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the person

ADDENDUM FORMS

If there are additional users that you wish to add for the same company or person at the same time, then additionally complete Addendum Form A for each user.

Number of additional users:

SECTION B: DETAILS FOR THE AUTHORISED USER (PERSON 1)

Surname

First Names

Email Address

(used for login and email notifications)

Mobile Number

(used for SMS notifications)

e.g. +44822354111 not +44(0)822354111

Title

Mr	Mrs	Ms	Dr	Prof	Hon	Other	
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Identity Number

and / or

Passport Number

TIN

Nationality

Date of Birth

Gender

Physical Address

Line 1

Line 2

Line 3

County / Province

Post Code / Zip

Country

Postal Address

Line 1

Line 2

Line 3

County / Province

Post Code / Zip

Country

Telephone 1

e.g. +44822354111 not +44(0)822354111

Telephone 2

e.g. +44822354111 not +44(0)822354111

Fax Number

e.g. +44822354111 not +44(0)822354111

SECTION C: COMPANY 1 DETAILS

Company Name

Registration
Number

TIN

Registered Country

Registration Date

Company Type

 Private Listed

Email Address

Physical Address

Line 1

Line 2

Line 3

County / Province

Post Code / Zip

Country

Postal Address

 Same as Physical

Line 1

Line 2

Line 3

County / Province

Post Code / Zip

Country

Telephone 1

e.g. +44822354111 not +44(0)822354111

Telephone 2

e.g. +44822354111 not +44(0)822354111

Country	<input type="text"/>
Telephone 1	<input type="text"/> e.g. +44822354111 not +44(0)822354111
Telephone 2	<input type="text"/> e.g. +44822354111 not +44(0)822354111
Fax Number	<input type="text"/> e.g. +44822354111 not +44(0)822354111
Website	<input type="text"/>

SECTION C: COMPANY 3 DETAILS

Company Name	<input type="text"/>
Registration Number	<input type="text"/> <input type="text"/>
Registered Country	<input type="text"/>
TIN	<input type="text"/>
Registration Date	<input type="text"/> / <input type="text"/> / <input type="text"/>
Company Type	<input type="checkbox"/> Private <input type="checkbox"/> Listed
Email Address	<input type="text"/>
Physical Address	
Line 1	<input type="text"/>
Line 2	<input type="text"/>
Line 3	<input type="text"/>
County / Province	<input type="text"/>
Post Code / Zip	<input type="text"/>
Country	<input type="text"/>
Postal Address	<input type="checkbox"/> Same as Physical
Line 1	<input type="text"/>
Line 2	<input type="text"/>

Line 3	<input type="text"/>
County / Province	<input type="text"/>
Post Code / Zip	<input type="text"/>
Country	<input type="text"/>
Telephone 1	<input type="text"/> <small>e.g. +44822354111 not +44(0)822354111</small>
Telephone 2	<input type="text"/> <small>e.g. +44822354111 not +44(0)822354111</small>
Fax Number	<input type="text"/> <small>e.g. +44822354111 not +44(0)822354111</small>
Website	<input type="text"/>

SECTION D: PERSON 2 DETAILS

Surname	<input type="text"/>
First Names	<input type="text"/>
Identity Number	<input type="text"/>
TIN	<input type="text"/>
Email Address	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Province	<input type="text"/>
Post Code / Zip	<input type="text"/>
Country	<input type="text"/>
Postal Line 1	<input type="text"/>
Postal Line 2	<input type="text"/>
Telephone	<input type="text"/>

SECTION D: PERSON 3 DETAILS

Surname	<input type="text"/>
First Names	<input type="text"/>
Identity Number	<input type="text"/>
TIN	<input type="text"/>
Email Address	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Province	<input type="text"/>
Post Code / Zip	<input type="text"/>
Country	<input type="text"/>
Postal Line 1	<input type="text"/>
Postal Line 2	<input type="text"/>
Telephone	<input type="text"/>

SECTION E: TERMS OF USE

- I confirm that all information provided is correct
- I agree to the Terms of Use and Privacy Statement of the Mining Cadastre Portal

DD / MM / YYYY

Signed by _____

Date _____

Location _____

SUBMISSION and VERIFICATION DECLARATION

This section must be completed in the receiving office, on handover of the registration forms and documents and after verification of any existing mineral rights, by the licensing officer in the presence of the applicant.

I confirm that all documents have been received in good order.

DD / MM / YYYY

Signed by Licensing Officer

Date

Location

DD / MM / YYYY

Witnessed by Applicant for Registration

Date

Location

FOR OFFICIAL USE ONLY

Yes

No

User added to Mining Cadastre Portal

Yes

No

User given access to requested Company / Person

Comments

DD / MM / YYYY

Signed by Cadastre Officer

Date

Location



ADDENDUM FORM A: ADDITIONAL USER REGISTRATION

SECTION A: PURPOSE OF REGISTRATION

Application as an additional user of the Mining Cadastre Portal on behalf of a company or person, either as an employee or agent of that Company

Complete sections B, C

Please provide:

- *Proof of identity (passport or ID card)*
- *If a Company*
 - *Proof of company registration (certificate of incorporation)*
 - *Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the Company*
 - *TIN*
- *If a Person*
 - *Personal identity (passport or ID card)*
 - *Identity of person being represented (passport or ID card)*
 - *Signed letter of authority (Power of Attorney) to use the Mining Cadastre Portal on behalf of the person*
 - *TIN*

This addendum and associated documents must be submitted along with this form to your nearest Regional Mining Cadastre office.

Further information is available on the portal website, dgsportal.minerals.go.ug

Any queries may be submitted by email to dgsm@minerals.go.ug

SECTION B: DETAILS FOR THE AUTHORISED USER

Surname	<input style="width: 100%;" type="text"/>								
First Names	<input style="width: 100%;" type="text"/>								
Email Address <small>(used for login and email notifications)</small>	<input style="width: 100%;" type="text"/>								
	<input style="width: 100%;" type="text"/>								
Mobile Number <small>(used for SMS notifications)</small>	<input style="width: 100%;" type="text"/>								
	<small>e.g. +44822354111 not +44(0)822354111</small>								
Title	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 12.5%;">Mr</td> <td style="width: 12.5%;">Mrs</td> <td style="width: 12.5%;">Ms</td> <td style="width: 12.5%;">Dr</td> <td style="width: 12.5%;">Prof</td> <td style="width: 12.5%;">Hon</td> <td style="width: 12.5%;">Other</td> <td style="width: 12.5%;"></td> </tr> </table>	Mr	Mrs	Ms	Dr	Prof	Hon	Other	
Mr	Mrs	Ms	Dr	Prof	Hon	Other			
Identity Number	<input style="width: 100%;" type="text"/>								
	<small>and / or</small>								
Passport Number	<input style="width: 100%;" type="text"/>								

TIN

Nationality

Date of Birth

Gender

Physical Address

Line 1

Line 2

County / Province

Post Code / Zip

Country

Postal Address

Line 1

Line 2

County / Province

Post Code / Zip

Country

Telephone 1

Telephone 2

SECTION C: TERMS OF USE

- I confirm that all information provided is correct
- I agree to the Terms of Use and Privacy Statement of the Mining Cadastre Portal

DD / MM / YYYY

Signed by Applicant for Registration Date Location